
Flash Report - November 18, 2020

1 message

Flash News <flashnews@udallas.edu>
To: udlist@udallas.edu

Wed, Nov 18, 2020 at 5:18 PM



UNIVERSITY OF DALLAS

— FLASH REPORT —

for 11/18/2020

Please send items to flashnews@udallas.edu by Monday at 3 p.m. for consideration in the Wednesday Flash Report.



COVID UPDATES

The [COVID-19 Preparedness Committee](#) continues to meet twice weekly to address changing conditions and respond to questions as they arise.

- **Semester Countdown:** We have almost reached the finish line! The fall semester ends exactly one week from today. Strong compliance with COVID protocols during this last week before break is *imperative*. With that said, please continue to do your part in enforcing the COVID protocols whenever you can: we want all of our students to be able to spend Thanksgiving with their families, and we want all of our staff (especially those on the frontlines against COVID-19) to be able to enjoy a relaxing holiday. Thank you for all that you do!
 - **Traveling? Be safe!** If you are traveling over the holidays, please be mindful of adhering to health and safety protocols (such as social distancing, personal hygiene) to protect your own safety and that of your colleagues, both at home and when you return to work.
-

Paving the Path Forward

The Office of University Advancement is excited to announce a new initiative, [Paving the Path Forward](#). This is a special opportunity to personalize a paver that will be installed on the new Alumni and Friends Walkway, the path which leads from Lynch Circle to Haggar University Center and the Mall.

Pavers come in 12" x 12" and 6" x 12" and are completely tax-deductible. The text is customizable and can commemorate your own graduation, memorialize a classmate or colleague, or celebrate a retirement, and will be engraved and painted to ensure it endures. **Staff and faculty now have the first chance to secure a paver before we share the opportunity with the wider university community.**

You can find more information [here](#). If you have any questions, please contact Mike Pitstick, Associate Director of Annual Giving, at mapitstick@udallas.edu or ext. 5849.



Announcement from UDPD

Please update your ID Cards so you can swipe into Braniff/Gorman and the Library. Swipe locks have been added to both buildings and the library for your safety and convenience. Come and see us at UDPD to update your ID card.

HR Update: Jeans Days

Please see the poster for an exciting announcement from HR!

A blue rectangular poster with a white border. On the left, there is an illustration of three pairs of blue jeans. To the right of the illustration, the text reads: "Jeans Days" in a large, white, sans-serif font. Below that, in a smaller white font, it says: "All employees are welcome to wear jeans Monday, November 30th, through Tuesday, December 22nd."

Holiday Schedule Reminder: Wednesday before Thanksgiving Staffing

The Wednesday before Thanksgiving is an approved 2020-2021 UD holiday; however, due to the change in the academic schedule, there will be finals on Wednesday before Thanksgiving. Supervisors may need to ask some staff to work on the holiday in support of the academic schedule. If an exempt staff member is asked by their supervisor to work on the Wednesday before Thanksgiving, the employee and supervisor can agree on an alternate day off in place of the holiday.

If a non-exempt staff member is needed to work on that Wednesday due to finals, there are two options (per the Employee Handbook) on how to handle the Wednesday before Thanksgiving holiday:

1. The supervisor and staff member agree on another day off to substitute for the holiday. If a non-exempt employee works on the Wednesday before Thanksgiving and will take an alternate day on their timesheet later, they would enter hours on that Wednesday as OTT, which is paid at 1.5 times their pay rate.
 2. The non-exempt staff employee will work the holiday and not select an alternate day to be off. If this option is selected, the employee will work and not take an alternate day off, they will enter hours on their timesheet under OTH, which will be paid at 2.5 times their pay rate.
-

Events to Anticipate 11/11/20-11/24/20

November 18 - November 25

- [Tethered Oscillator Exhibition by Leticia Bajuyo | Haggerty Gallery](#)

November 23

- [Faith at Home: Raising Faith-filled Kids in Today's World | 7 PM CST Virtual](#)

November 24

- [UD Leadership Lab | The Virtue of Gratitude in the Workplace | 12:15 PM CST Virtual](#)
 - [Reconstruye Mi Iglesia... empezando con los cimientos: la "Iglesia Doméstica" | 7 PM CST Virtual](#)
-